



The Heritage Crafts Association

President: HRH The Prince of Wales

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## The Heritage Crafts Association

### Annual General Meeting

1.15pm, Saturday 7 May 2016  
Jarvis Hall, 66 Portland Place, London, W1B 1 AD

#### **Minutes of the 7<sup>th</sup> Annual General Meeting**

1. Welcome by the Chair.

Daniel Carpenter, standing in as Acting Chair, welcomed everyone to the AGM. He presented a brief overview of the last year. Robin Wood resigned as Chair, but remains as a Trustee. Jonathan Lloyd-Platt took over from him, but sadly had to resign due to family circumstances. Daniel thanked him for his work during his time in office. More information about the selection of a new Chair will be forthcoming soon. Other Trustees standing down are Daniel Harris and Catherine Dyson, the Treasurer. Daniel Carpenter thanked Catherine for all her hard work as Treasurer over the last few years. Emma Turner is standing down as Administrator; Daniel thanked her, and welcomed the new Administrator Sally Morgan.

2. Apologies for absence.

Apologies for absence were received from Andie Harris, Trustee.

3. To approve the Minutes of the sixth AGM held on 9 May 2015.

The Minutes of the 6th AGM held on Saturday 9th May 2015 were approved.  
(Proposed: Brian Crossley, seconded Mary Butcher, unanimously accepted.)

4. Matters arising from the Minutes.

No matters arose from the Minutes.

5. To receive the Annual Report and Financial Statement for the year ending 30 June 2015.

Catherine Dyson, outgoing Treasurer, presented the Annual Report and Financial Statement for the year ending 30 June. The accounts are on the website for members to inspect. Thanks were issued to key funders, especially the Headley Trust. The HCA is working towards self-funding. Catherine asked all members to sign up for Gift Aid if they have not already done so. She thanked all the members for their support.

6. To consider and vote upon the proposed resolutions. (No resolutions have been proposed.)

There were no proposed resolutions to be considered and voted upon.

7. To elect any new Trustees of the HCA. (There are no Trustees standing for election.)  
There were no new Trustees standing for election. Daniel Carpenter said that there had been some applications for the vacant posts, and the Committee will meet with the applicants on 2nd July. Any new Trustees will be voted in at next year's AGM.

8. To elect any new Officers of the HCA. (There are no Officers standing for election.)  
No new Officers were standing for election.

9. Any Other Business.

Patricia Lovett, Vice Chair of the HCA, thanked Catherine Dyson on behalf of the members for all her excellent work as Treasurer.

Greta Bertram, Secretary, thanked Daniel Carpenter for standing in as Chair.