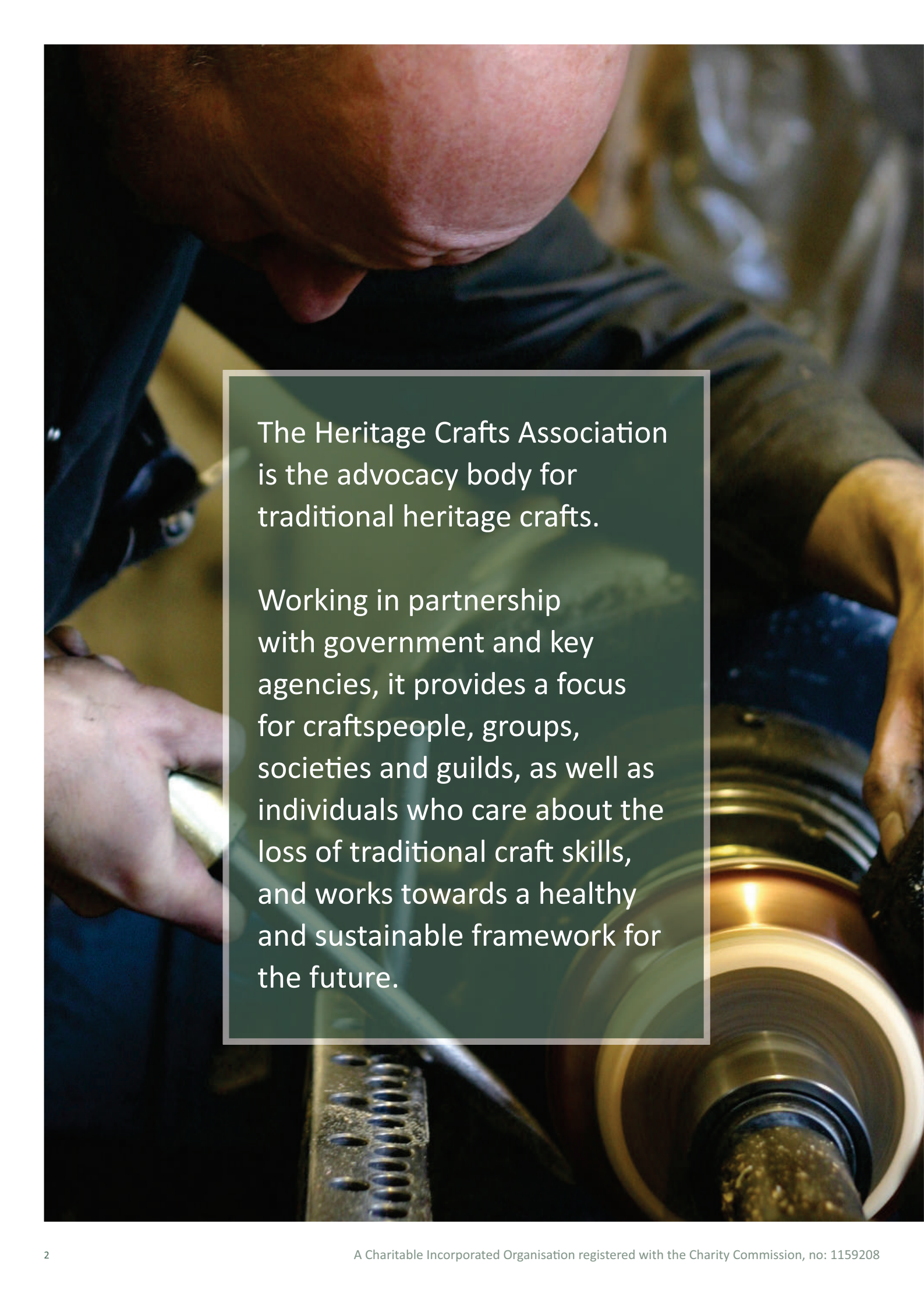


THE
HERITAGE CRAFTS
ASSOCIATION

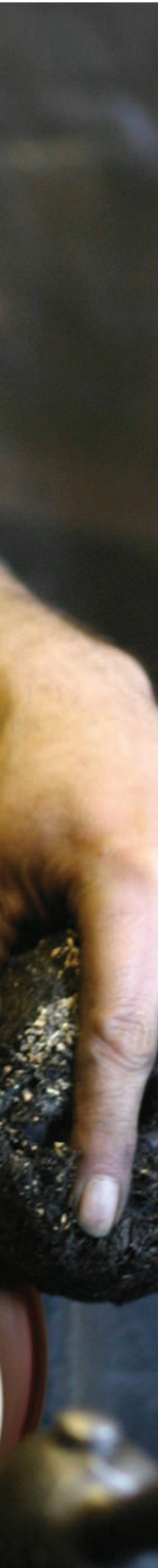
President: HRH The Prince of Wales

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016



The Heritage Crafts Association
is the advocacy body for
traditional heritage crafts.

Working in partnership
with government and key
agencies, it provides a focus
for craftspeople, groups,
societies and guilds, as well as
individuals who care about the
loss of traditional craft skills,
and works towards a healthy
and sustainable framework for
the future.



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LEGAL & ADMINISTRATIVE INFORMATION

PRESIDENT	HRH The Prince of Wales
PATRONS	Emma Bridgewater, CBE Lord Cormack, KBE Sir Christopher Frayling Mark Henderson Sir Mark Jones (to 16 February 2016) Dr Alex Langlands Paul Martin Kaffe Fassett

TRUSTEES

Honorary Officers

Chair	Robin Wood, MBE (to 13 July 2015, continuing as Trustee) Jonathan Lloyd-Platt (13 July 2015 to 31 January 2016, resigning as Trustee) Daniel Carpenter (Acting Chair from 1 February 2016)
Vice Chair	Patricia Lovett, MBE
Treasurer	Catherine Dyson (to 7 May 2016, resigning as Trustee) Alexandra Kelley (from 4 July 2016)
Secretary	Greta Bertram

Other Trustees	Chrissie Freeth Andie Harris Daniel Harris (to 4 April 2016) Freya Rodger (to 19 November 2016) Joanna Dunn (from 28 July 2016) Richard Heffer-Hobbs (from 19 September 2016)
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Co-opted members	Steve Byrne
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STAFF	Chloe Marley (to 12 July 2015) Emma Turner (4 July 2015 to 13 May 2016) Sally Morgan (from 18 April 2016)
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PRINCIPAL OFFICE	Right Hand Police House Lane Head Green, Edale Hope Valley S33 7ZA
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ACCOUNTS EXAMINED BY	Lindsey Jackson 33 Spring Gardens Place Cardiff CF24 1QY
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BANKERS	CAF (Charities Aid Foundation) 25 Kings Hill Avenue Kings Hill, West Malling Kent ME19 4TA
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Trevor Ablett, one of the last folding knife makers in Sheffield, was gravely ill. The HCA received a grant from The Prince of Wales's Charitable Foundation to film Trevor at work during his last days and is producing a DVD which combines this and other footage of Trevor to record his skills for posterity.

WELCOME

The Trustees present their report along with the financial statements of the charity for the year ending 30 June 2016.

Structure, Governance and Management

The Heritage Crafts Association is a Charitable Incorporated Association (CIO). The CIO was registered with the Charity Commission in November 2014, and replaces the previous unincorporated association of the same name (no. 1133646) which was established in January 2010 and closed in May 2015.

Membership is open to individuals over the age of eighteen, and businesses and organisations approved by the Trustees. A Trustee must be a member of the charity or a nominated representative of a business/organisation that is a member of the charity. The HCA committee is formed of Trustees and Advisers. Trustees are appointed by the members at the Annual General Meeting and serve for three year terms, although they are eligible for re-election.

OBJECTS AND ACTIVITIES

The Heritage Crafts Association is the advocacy body for traditional heritage crafts. Working in partnership with government and key agencies it provides a focus for craftspeople, groups, societies and guilds, as well as individuals who care about the loss of traditional craft skills, and works towards a healthy and sustainable framework for the future.

The charitable remit of the Heritage Crafts Association is to advance public knowledge and appreciation of traditional crafts, in particular, but not exclusively, through education, advice and training.



We do this by:

SURVEYING

researching the status of heritage crafts, identifying those crafts in decline or in imminent danger of being lost, and addressing the issues to ensure their survival.

ADVOCATING

communicating the vital importance of heritage crafts to government, key agencies and organisations.

CELEBRATING

raising awareness and raising the status of heritage craft skills with the wider public through a programme of public relations, communications and showcase events.

SAFEGUARDING

working in partnership with key agencies in the education and learning sectors to identify and support new and innovative ways to ensure that the highest standard of heritage skills are passed from one generation to the next and, where necessary, recorded for posterity.

SUPPORTING

Supporting heritage crafts through a range of means, including advice, networking, training and access to public and private funding.

Our strategic plan can be found on our website

www.heritagecrafts.org.uk

ACHIEVEMENTS AND PERFORMANCE

Heritage Crafts Awards

The Heritage Crafts Awards continued into their fourth year, with a high standard of applicants across a wide range of crafts. The Heritage Crafts Volunteer, Heritage Crafts Trainer and Heritage Crafts Made in Britain Awards continue to be generously funded by the Marsh Christian Trust, and this year the amount awarded to the Heritage Crafts Volunteer was doubled from £500 to £1,000. The HCA was delighted that the Queen Elizabeth Scholarship Trust (QEST) and the National Association of Decorative and Fine Arts Societies (NADFAS) kindly allocated funds for bursaries for training in heritage crafts. The Maker of the Year was funded anonymously. NADFAS also awarded the remaining £5,000 from the David Bell Memorial Fund to **Joe Fredricks**, apprentice wheelwright, to continue to train and also to buy his own tools. This was presented by David Bell's widow Bridget and son Alexander at the Spring Conference.

HCA/QEST TRAINING BURSARY:

Coralie Chung, saddler

HCA/NADFAS BURSARY:

John Cowan, Julie Livesey and **Emma Purcell**, basketmakers

MARSH TRAINER OF THE YEAR:

Jason Collingwood, rug weaver

MARSH VOLUNTEER OF THE YEAR:

Priscilla McGirr, Lincolnshire crafts

MARSH MADE IN BRITAIN:

Skelton Saws, saw makers

HCA MAKER OF THE YEAR:

Allan Shiers, harp maker

NADFAS DAVID BELL MEMORIAL FUND:

Joe Fredricks, wheelwright

National Honours for Craftspeople

The HCA has continued with its 100% success rate in nominating heritage craftspeople for National Honours. **Jane Short**, enameller, and **Roger Bucknall**, guitar maker, received MBEs in the New Year's Honours (January 2016), and **Lisa Hammond**, potter, received an MBE in The Queen's Birthday Honours (June 2016).

"it's such an enjoyable thing to do and I'm lucky enough to do it for a living."

Jane Short MBE, enameller

The Winston Churchill Memorial Trust

The Winston Churchill Memorial Trust ran its second year of Fellowships for Makers and Supporters of Craft. This category will be open for three years, and is run in conjunction with the HCA. Congratulations to **Edmund Jacobs**, furniture maker; **Chrissie Freeth**, tapestry weaver and HCA Trustee; **Peter Howlett**, ukulele maker; **Lucille Junkere**, natural dyer; **David Wilson**, stone worker; **Adam Keeler**, potter; **Abigail Burt**, medal maker; **James Handyside**, hand engraver; **Anna Starkey**, paper maker; and **Jonathan Hill**, instrument maker.

The HCA annual Spring Conference

The HCA's annual conference was held at the Royal Institute of British Architects in Portland Place, London, on Saturday 7 May 2016 as part of London Craft Week 2016. This year's theme was **Craft across Continents**, and explored international experiences of craft.

Our keynote speakers were **Ritu Sethi** from the Craft Revival Trust in India, and **Eivind Falk** of the Norwegian Crafts Institute, who spoke about craft in their respective countries and how their heritage is supported and promoted. The Great Pottery Throw Down judges, **Kate Malone** and **Keith Brymer Jones**, told us about life behind-the-scenes on the programme and their plans for series 2. During the lunch hour **Genevieve Sioka**, the Artisan & Craft, Regional, Iconic & Experience Buyer for the National Trust's retail outlets offered one-to-ones where she advised attendees on their craft and the National Trust. In the afternoon **Julia Weston** of the Winston Churchill Memorial Trust spoke about their programme of Travelling Fellowships for makers and supporters of craft, and WCMT Fellows **Hugh Miller** (furniture maker) and **Ruth Emily Davey** (shoemaker) shared their experiences. We were also delighted to recognise our Heritage Crafts Awards winners and recipients of bursaries during the conference.

Annual General Meeting

The HCA Annual General Meeting was held at the conference. The Annual Report and Accounts for 2014-15 were presented. No resolutions were proposed, and no Trustees or Officers were standing for election. The meeting was chaired by **Daniel Carpenter**, who fulfilled the role of Acting Chair since the resignation of Jonathan Lloyd-Platt in January 2016, and thanks were recorded to Jonathan. Catherine Dyson resigned as Treasurer, after serving for five-and-a-half years, and an enormous thank you was given to Catherine for the dedication she has shown to the HCA over this period.



Eivind Falk, Ritu Sethi and Genevieve Sioka



Keith Brymer Jones and Kate Malone



Attendees of the 2016 HCA Spring Conference



Robin Wood with WCMT Fellows Ruth Emily Davey and Hugh Miller



Joe Fredricks, apprentice wheelwright, received the NADFAS David Bell Memorial Award



Roger Bucknall MBE and Robin Wood



Jason Collingwood received the Marsh Trainer of the Year Award



Allan Shiers, harp maker, received the HCA Maker of the Year Award



Shane Skelton, Skelton Saws, received the Marsh Made in Britain Award



Recipients of the WCMT Travelling Fellowships for Makers and Supporters of Craft



Emma Purcell, basketmaker, received an HCA/NADFAS Bursary

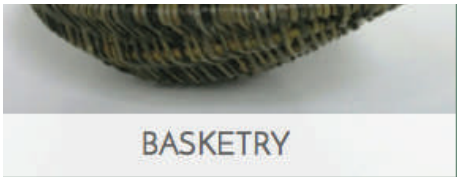


Julie Livesey, basketmaker, received an HCA/NADFAS Bursary

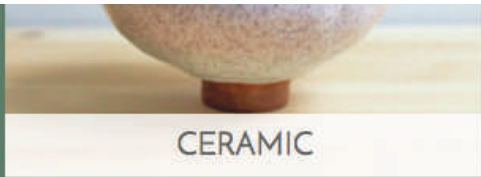


Vellum campaign

In November 2015 there was a proposal by the Administration Committee of the Commons Select Committee that vellum should no longer be used for the printing of Acts of Parliament – this was seen as a potential cost-saving measure. The HCA was approached by the UK's last remaining vellum maker for help, as this would have meant the end of their business and the loss of the craft in the UK. The HCA analysed the figures and realised the savings would not be nearly as significant as claimed and launched a campaign to overturn this decision and save the craft. The campaign included bookbinders, those working in conservation and archives, calligraphers and illuminators, drum makers and others who use, or are concerned about the continuing production of, vellum. HCA Vice Chair Patricia Lovett was interviewed on various BBC radio and television programmes, many MPs were contacted as a result of the publicity, and a debate in the House of Commons was promised. Following another round of publicity, the debate finally took place on 20 April 2016, where the HCA was mentioned a number of times, and the result was a resounding vote to overturn the decision and continue to use vellum.



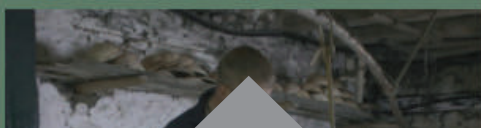
BASKETRY



CERAMIC



METAL



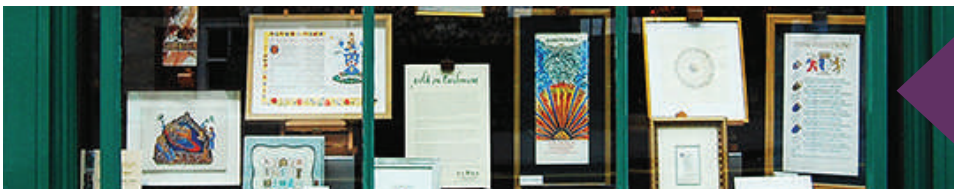
The Makers and the HCA website

Work on the HCA's online directory, The Makers, was set back due to unforeseen circumstances with the original developer and the need to appoint a replacement developer. At the end of June 2016 the site was being tested for bugs prior to its launch. This project has been funded by a grant from the Heritage Lottery Fund, and will be completed in the year 2016-17.

The main HCA website was migrated to a new content management system during the year, and has received an average monthly visitor rate of 280k hits from 8.8k unique visitors making 13.3k visits to the site, despite a succession of hacking attempts that interrupted our web and email service between November 2015 and February 2016.

Gold on Parchment

As part of London Craft Week 2016, the HCA curated a vellum exhibition in the window of L. Cornelissen and Son, specialist suppliers, in Great Russell Street, London. The exhibition featured almost thirty pieces by the best practitioners working on vellum throughout the world. The window-position and excellent location meant that many people were able to view the exhibition even when the shop was closed. A well-attended reception was also held for the exhibition during London Craft Week.





HCA Newspaper

For London Craft Week 2016 the HCA produced a free newspaper showcasing some of the best craft practitioners in the country and highlighting the activities of the HCA. The design and layout, by HCA Trustee Daniel Carpenter, were stunning. The paper was distributed at London Craft Week and the HCA's Spring Conference, and was sent out to many organisations and agencies. It has become an excellent piece of advocacy and publicity material and has been much admired.

The HCA recognised as the only UK-wide NGO for Intangible Cultural Heritage

The HCA has been accredited by UNESCO as the first UK-wide NGO (non-government organisation) for intangible cultural heritage at the sixth session of the General Assembly of the States Parties to the Convention for the Safeguarding of the Intangible Cultural Heritage held in Paris on 30 May to 1 June 2016.

The Radcliffe Red List of Endangered Crafts

In January 2015 the HCA was awarded a grant by the Radcliffe Trust for the Radcliffe Red List of Endangered Crafts, a strategic project to assess the vitality of traditional heritage crafts in the UK and identify those crafts which are most at risk. A secondary aim of the project is to create a comprehensive listing of heritage crafts in the UK in the form of a wiki (a website to which anyone can contribute), with a page of research for each craft. The assessment of the vitality of each craft – from those of least concern to those which are most endangered – and the research about each craft is made with the help of craftspeople, craft organisations, heritage professionals, funding bodies and members of the public who contribute to the wiki. During the period July 2015-June 2016, the methodology was established, the website created and individuals and organisations from every craft have been contacted to populate the wiki. The Red List and report will be published in February 2017.

Further details can be found on the Red List website:

<http://redlist.heritagecrafts.org.uk>

Trevor Ablett Film

The HCA realised in 2015 that Trevor Ablett, one of the last folding knife makers in Sheffield, was gravely ill. The HCA received a grant from The Prince of Wales's Charitable Foundation to film Trevor at work during his last days and is producing a DVD which combines this and other footage of Trevor to record his skills for posterity. The film will be available in the 2016-17 year.

Clog making

Clog making is the craft of making clogs, particularly with reference to the bespoke hand-

Status	Critically endangered /
Craft category	Wood /
Historic area of significance	Roman /
Area currently practised	Cardiff and Herefordshire /
Origin in the UK	Roman /
Minimum no. of craftspeople required	1 /
Current no. of trainees	1 /
Current no. of skilled craftspeople	2 /
Current total no. of craftspeople	3 /



History

Traditional clogs developed as a strong type of footwear that was better in water and heat / interest in clogs ranges from the fashion industry to the general public and they are often a

Techniques

The traditional English clogs have a hand-carved wooden sole, made using three pivots

Local forms

In the UK, clogs always have a leather upper and a wooden sole. Any local / man's village by the out of his clogs.

Sub-crafts

- Pattern making

Issues affecting the viability of the craft

- It's not possible to compete on price with machined standard sized clog soles - the c



ADVOCACY AND REPRESENTATION

The HCA has continued to act as a strong advocate for crafts and craftspeople. Some of the most notable meetings have included:

- Lord Cormack, HCA Patron
- The Comino Foundation
- The Radcliffe Trust
- The Art Workers' Guild
- Michael Fallon MP, Minister of Defence
- The Prince of Wales' Office at Clarence House
- London Craft Week

The HCA has continued to have representation on various committees and working groups, including:

The All Party Parliamentary Group for Art Craft and Design in Education.

The group meets three times a year and works to encourage and highlight the teaching of art, design and craft at all levels of education. This year, focus has been on getting the government to appreciate the benefits of a cultural education in general, and craft in particular. Patricia Lovett is the HCA representative.

London Craft Week

The HCA is one of four Strategic Partners for London Craft Week. The HCA Spring Conference is the only full conference to take place as part of London Craft Week. Patricia Lovett is the HCA representative.

ICOMOS-UK Intangible Cultural Heritage sub-committee

Daniel Carpenter is the HCA representative.

National Trust's Open Call

Founder partner of the National Trust's Open Call for heritage makers to sell their work in National Trust shops.

Accredited by UNESCO

The HCA has been accredited by UNESCO as the first UK-wide NGO (non-government organisation) for intangible cultural heritage at the sixth session of the General Assembly of the States Parties to the Convention for the Safeguarding of the Intangible Cultural Heritage held in Paris on 30 May to 1 June 2016.

Other advocacy and representation work has included:

The online HCA newsletter, which is sent out once a month to members and VIPs. It contains information about HCA activities and achievements, news from members and societies, and a craft video of the month.

The free HCA newspaper showcasing some of the best craft practitioners in the country and highlighting the activities of the HCA. This was distributed during London Craft Week and the Spring Conference, and sent out to various organisations, with copies still available.

Leading the successful campaign to encourage MPs to vote to continue to use vellum for printing Acts of Parliament.

HCA TRUSTEE AND STAFF NEWS

Robin Wood, the HCA's founding Chair, resigned as Chair in July 2015 but continues to act as a Trustee. He was replaced by Jonathan Lloyd-Platt, who unfortunately had to step down as both Chair and Trustee in January 2016. Daniel Carpenter kindly took on the role of Acting Chair until a replacement could be appointed.

Catherine Dyson, Treasurer, resigned in May 2016 after five-and-a-half years and will be sorely missed. Daniel Harris also resigned as a Trustee. The HCA is enormously grateful to Robin, Jonathan, Daniel, Daniel and Catherine for all of their hard work and dedication to the HCA.

The HCA welcomed Emma Turner as the new Administrator in July 2015 and Emma saw us through a very challenging period which included the hacking of the HCA website. She was replaced in May 2016 by Sally Morgan.

BENEFACTORS

The HCA is most grateful to the Headley Trust for continuing to fund the post of HCA Administrator; the **Headley** and **Tedworth Trusts** have been invaluable in funding the HCA almost from its inception, and funding the administrative support which has been crucial in enabling the HCA to make the progress it has. The HCA is extremely grateful to the **Radcliffe Trust** for funding the Radcliffe Red List of Endangered Crafts, a strategic project which will provide essential decision-making information to all those concerned with the future of heritage crafts, to the **Heritage Lottery Fund** for funding the HCA's online directory (The Makers), and to **The Prince of Wales's Charitable Foundation** for funding a film about Trevor Ablett, folding knife maker.

The HCA is also extremely grateful to the **Marsh Christian Trust** for continuing to fund the Marsh Heritage Crafts Volunteer, the Marsh Heritage Crafts Trainer and the Made in Britain Award, and to the **Queen Elizabeth Scholarship Trust (QEST)**, the **National Association of Decorative & Fine Arts Societies (NADFAS)** and an anonymous donor for funding other bursaries and awards.

The HCA is also most grateful for all the contributions it receives from individuals, as these make an enormous difference to what we are able to do for heritage crafts. The HCA receives no funding from the UK government, and so is wholly reliant on these grants and donations, and on our membership fees.

The Trustees would like to thank everyone for their support.



The Tedworth Charitable Trust



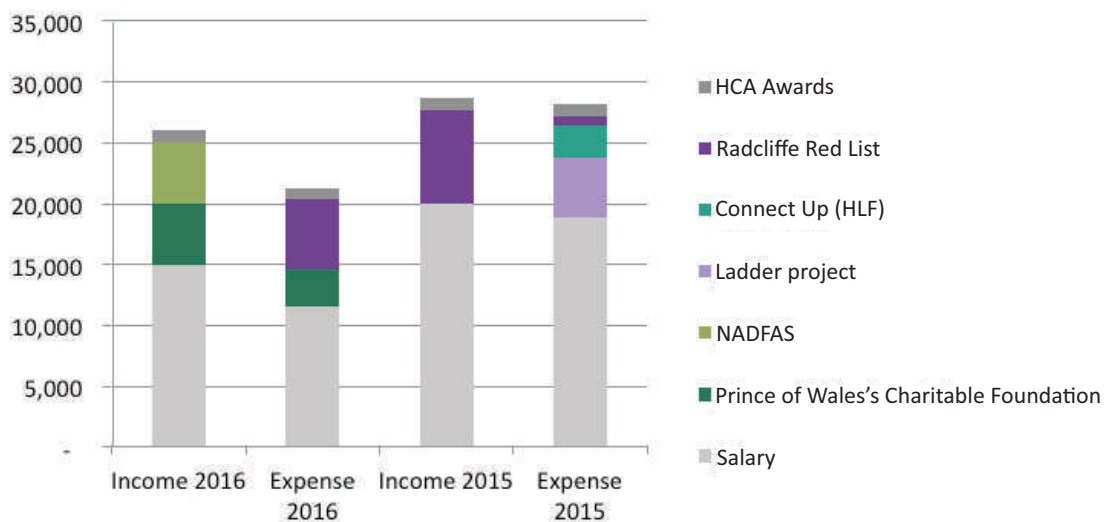
FINANCIAL REVIEW

The Heritage Crafts Association’s net incoming resources for the year were £41,057 (2015: £52,485) and the closing cash reserves held at 30 June 2016 were £51,775 (2015: £49,302). Of the closing cash reserves at 30 June 2016, £25,019 relates to restricted funding received in advance for the next financial year (2015: £21,397).

We thank all donors who continue to support the HCA. The amount of restricted funds received in the year to 30 June 2016 was £26,000, a small decrease compared to the previous year. Unrestricted income has decreased to £15,057 (2015: £23,835) due to decreased membership income and lower income received from the Spring Conference, and a lower level of unrestricted donations received.

The Headley and Trust continues to provide funding for the HCA Administrator. The Marsh Christian Trust, the Queen Elizabeth Scholarship Trust (QEST), the National Association of Decorative and Fine Art Societies (NADFAS), and an anonymous donor continue to fund the Heritage Crafts Awards. NADFAS allocated the remaining funds from the David Bell Memorial Fund to the HCA to distribute as an additional award. The Radcliffe Trust provided a grant during the previous year to create the Radcliffe Red List of Endangered Crafts; expenditure on this project has been incurred in the 2015-16 year. The Prince of Wales’s Charitable Foundation gave a generous grant to film Trevor Ablett, folding knife maker.

RESTRICTED INCOME AND EXPENSES



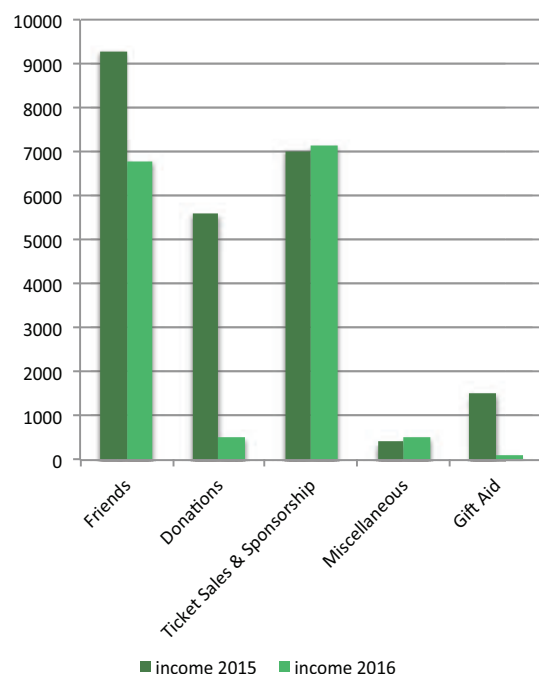
The main changes compared to the previous year have been a decrease in income from membership, a decrease in the amount of donations received and a decrease in ticket sales.

We have continued to manage costs as prudently as possible. The largest item of expenditure remains the cost of our Administrator, which is currently funded from restricted income and so not included below. The cost of running events continues to be a large part of our other costs. The 2016 Spring Conference made a small loss, compared to a small profit on the 2015 Spring Conference.

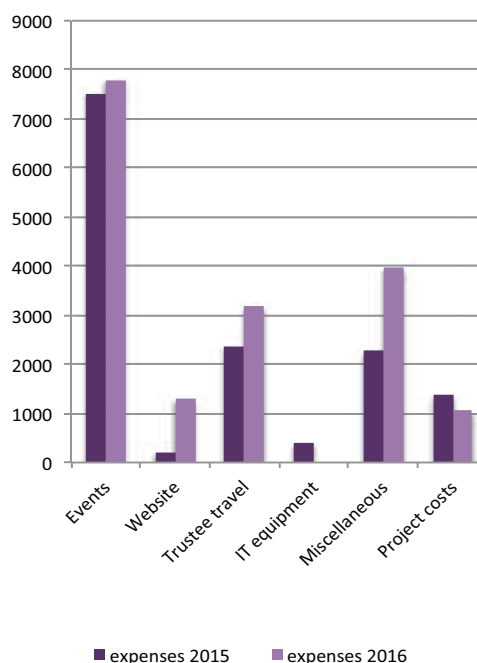
Trustees are not remunerated for their work with the HCA. Travel costs incurred in attending committee meetings and advocacy meetings on behalf of the HCA are reimbursed and, as the Trustees are based throughout the UK, this remains a relatively large element of expenditure at 18% of total costs (2015: 8%).

The growth of membership remains key to the growth plans for the HCA and to ensure we can demonstrate wide support for our policies. At 30 June 2016 the HCA had 324 members (30 June 2015: 421 members). Of this total 32 members are organisations and businesses and 292 are individuals (30 June 2015: 54 and 367 respectively). The membership fees continue to be £20 for individuals and sole traders, and £40 for businesses, craft guilds and membership organisations.

INCOME 2015/2016



EXPENDITURE 2015/2016



FUTURE FINANCIAL PLANS

The focus of the Trustees for future financial years is to move towards the HCA being self-funding for core costs, while still working in partnership with other organisations to deliver key projects to promote and develop heritage crafts.

Reserves policy

The Trustees agreed that the equivalent of three month's expenditure should be kept in reserve from unrestricted funds to ensure that the charity could continue to work through any period of unforeseen difficulty. The Trustees assess the reserves policy on an annual basis. The agreed level of reserves was maintained throughout the period.

Risk management policy

Actions have been taken to resolve the principal risks identified by the Trustees in a recent Risk Management Review. These were:

Failure to generate effective fundraising strategy. To minimise this risk, Trustees will agree a fundraising strategy for one to three years, and review fundraising activities and options at each Trustee meeting. They will appoint a Trustee with

responsibility for fundraising, and create a fundraising sub-committee to provide oversight of fundraising opportunities and activities

Failure to generate necessary income. To minimise this risk, Trustees will agree an annual budget identifying planned expenditure and the level of income required. They will ensure that accurate financial records are kept and will monitor income and expenditure to date at each Trustee meeting. They will review fundraising activities and options at each Trustee meeting, and appoint a Trustee with responsibility for fundraising.

Failure to secure funding for administrator. To minimise this risk, Trustees will review other potential sources of funding for staff posts, seek funding for the position in plenty of time and diversify sources of funding.

Public benefit statement

The Trustees have kept in mind the Charity Commission's guidance on public benefit at Trustee meetings and when making decisions around the implementation of the objects and activities of the HCA.



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HERITAGE CRAFTS ASSOCIATION

I report on the accounts of the Heritage Crafts Association for the year ended 30 June 2016, which are set out on pages 18 to 22.

Respective responsibilities of Trustees and examiner:

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by independent examiner

Signature 
Name Lindsey Jackson

Date of approval 16/03/17

Signed by Chair of Trustees on behalf of all Trustees

Signature 
Name Daniel Carpenter, Chair

Date of approval 16 MARCH 2017.

Relevant professional qualification: Chartered accountant

Address Lindsey Jackson,
33 Spring Gardens Place,
Cardiff, CF24 1QY

RECEIPTS AND PAYMENTS

		Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	Note	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
RECEIPTS						
Donations	6	520	26,000	-	26,520	34,230
Friends membership	5	6,776	-	-	6,776	9,289
Events	7	7,130	-	-	7,130	7,030
Interest		127	-	-	127	48
Gift Aid receipts	8	101	-	-	101	1,526
Miscellaneous		403	-	-	403	362
Sub total		15,057	26,000	-	41,057	52,485
Asset and investment sales		-	-	-	-	-
Sub total		-	-	-	-	-
TOTAL RECEIPTS		15,057	26,000	-	41,057	52,485
PAYMENTS						
Staff costs	3	-	11,566	-	11,566	18,835
Events	7	7,786	-	-	7,786	7,522
Trustee travel expenses	4	3,169	-	-	3,169	2,354
Project costs		1,054	8,759	-	9,813	9,770
Craft Awards		-	1,000	-	1,000	1,000
Administration costs	2	5,250	-	-	5,250	2,475
Sub total		17,259	21,325	-	38,584	41,956
Asset and investment purchases	9	-	-	-	-	399
Sub total		-	-	-	-	399
TOTAL PAYMENTS		17,259	21,325	-	38,584	42,355
NET OF RECEIPTS/ (PAYMENTS)		(2,202)	4,675	-	2,473	10,130
TRANSFER BETWEEN FUNDS	7	-	-	-	-	-
TOTAL FUNDS LAST YEAR END		27,905	21,397	-	49,302	39,172
TOTAL FUNDS THIS YEAR END		25,703	25,019	-	51,775	49,302

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

At 30 June 2016		Unrestricted funds	Restricted funds	Endowment funds	Total
ASSETS		to nearest £	to nearest £	to nearest £	to nearest £
Cash Funds	Cash in CAF account	25,378	26,072	-	51,451
	PayPal	325	-		325
Total Cash Funds		25,703	26,073	-	51,776
LIABILITIES		-	-	-	-
TOTAL FUNDS AT 30 JUNE 2016		25,703	26,073	-	51,776

At 30 June 2015		Unrestricted funds	Restricted funds	Endowment funds	Total
ASSETS		to nearest £	to nearest £	to nearest £	to nearest £
Cash Funds	Cash in CAF account	27,644	21,397	-	49,041
	PayPal	261	-	-	261
Total Cash Funds		27,905	21,397		49,302
LIABILITIES		-	-	-	-
TOTAL FUNDS AT 30 JUNE 2015		27,905	21,397	-	49,302

Signed by Chair of Trustees on behalf of all Trustees

Signature

Name

Date of approval

NOTES TO THE ACCOUNTS

1. Accounting policies

a) Basis of accounting

The Heritage Crafts Association (HCA) currently has gross income of less than £250,000 per annum and so prepares receipts and payment accounts as permitted by the Charity Commission.

b) Incoming resources

All income, donations and subscriptions are accounted for as received by the HCA.

c) Restricted funds

Restricted funds are funds which are used in accordance with specific instructions imposed by the donor. Details of the restricted funds received by the HCA are provided in Note 6 below.

d) Resources expended

Resources expended are recognised in the period in which they are incurred.

2. Administration expenses

Administration costs, excluding staff costs are as follows:

	2016	2015
	£	£
Website development	(1,291)	(200)
Public Liability Insurance	(301)	(188)
Stationery	(225)	(297)
Payment processing fees	(169)	(307)
Miscellaneous	(3,264)	(1,483)
Total administration expenses	(5,250)	(2,475)

3. Staff costs

The HCA is extremely grateful to the Headley Trust for funding the administrator post. The balance of this restricted funding still to be used is shown in Note 6 below.

4. Trustee expenses

The Trustees of the HCA are all unpaid. Expenses are claimed for travel to committee meetings and other events that they are required to attend. Trustees are also reimbursed for any expenses they incur on behalf of the HCA; these costs are included within Administration costs above.

	2016	2015
	£	£
Trustee travel expenses	(3,169)	(2,354)

5. Membership

As of 30 June 2016 the HCA had 324 members through its membership scheme (2015: 421 members). A total of £6,776 was raised through membership during the year to 30 June 2016 (2015: £9,289).

6. Donations

The HCA is extremely grateful to all our donors for providing this vital funding and support for our work.

a) Unrestricted funds

Unrestricted donations of £520 (2015: £5,580) were received from individuals and organisations.

b) Restricted funds

During the year the HCA received and utilised restricted donations as follows:

	Headley Trust	Radcliffe Trust	Heritage Crafts Awards ⁽¹⁾	Prince of Wales's Charitable Foundation	NADFAS	Total
	£	£	£		£	£
Opening restricted funds at 1 July 2015	14,501	6,896	-	-	-	21,397
New funds received	15,000	-	1,000	5,000	5,000	26,000
Expenses incurred	(11,566)	(5,759)	(1,000)	(3,000)	-	(23,325)
Closing restricted funds at 30 June 2016	17,935	1,137	-	2,000	5,000	26,072

(1) The HCA would like to thank an anonymous donor for providing funding for the Heritage Craft Awards.

The grants from the Headley Trust in the current and previous year were provided to fund the salary of the HCA Administrator to January 2017.

The grant from the Radcliffe Trust was provided to create the Radcliffe Red List of Endangered Crafts, a strategic project which will provide essential decision-making information to all those concerned to increase the sustainability of crafts, including funders, advocates, and individuals who wish to take action. This project is ongoing and expected to be completed in the 2016-17 year.

The grant from The Prince of Wales's Charitable Foundation was provided to film Trevor Ablett, one of the last folding knife makers in Sheffield who was found to be gravely ill. The completed film will be available in the 2016-17 year.

NADFAS allocated the remaining £5,000 in the David Bell Memorial Fund to the HCA to provide an additional bursary as part of the Heritage Crafts Awards.

The HCA is grateful to an anonymous donor who provided £1,000 for the Maker of the Year Award. Please visit www.awards.heritagecrafts.org.uk for further details of the Heritage Crafts Awards.

From previous years HCA has received grants from the Heritage Lottery Fund to develop the HCA's online directory (The Makers) and from the Foyle Foundation towards the ladder making project to preserve the skill of wooden ladder making. The grant funding for these projects has been utilised but the HCA continues to have committed staff time and funds to match funding on these projects, of which the remaining balances at 30 June 2016 are £1,286 and £4,512 respectively.

7. Events

The following key events were held during the period:

	2016	2015
	£	£
Spring Conference		
Income	1,980	3,030
Expense	(5,693)	(1,232)
Photography Exhibition		
Income	2,500	4,000
Expense	-	(6,290)
HCA Newspaper		
Income from articles	2,650	-
Expense	(2,093)	-
Total unrestricted income/(expense) from events	(656)	(492)

Included in the 2016 Spring Conference costs are £1,586 which related to the May 2015 Spring Conference but which had not been invoiced and paid by 30 June 2015.

The Photography Exhibition was sponsored by Furniture Village and a second sponsorship payment of £2,500 was received during the year to 30 June 2016.

The HCA newspaper was produced for London Craft Week 2016. Makers paid a fee to be featured in the newspaper.

8. Taxation

As a registered charity the HCA is exempt from corporation tax since all income is applied for charitable purposes.

During the year the HCA registered for Gift Aid as the Charitable Incorporated Organisation and collated member declarations. The first claim was submitted and £101 was received from HMRC (2015: £1,526 as the registered charity).

9. Asset purchases

During the year the HCA did not make any asset purchases (2015: £399).

A man in a plaid shirt is working with a large bundle of brown fibers on a wooden bench outdoors. The background shows a grassy area with several tall, thin, light-colored poles or stakes. The man is focused on his work, and the scene is set in a natural, outdoor environment.

TO SUPPORT
AND PROMOTE
HERITAGE CRAFTS
AS A FUNDAMENTAL
PART OF OUR LIVING
HERITAGE.

hca